

BOOKING FORM

We look forward to welcoming you to an unforgetable evening at the Singapore Gala Dinner in support of Help for Heroes.

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Date:	Thursday 17th March 2016
Time:	7:00pm drinks for 7:30pm dinner
Dress:	Black tie
Where:	The Grand Ballroom, The Conrad Centennial Hotel
Speaker:	Antony Beevor F.R.S.L., Adam Holloway M.P. and Crispin Black M.B.E.

To reserve your table please fill in the below:			
Name:			
Company:			
Address:			
Telephone:	E-mail:		
I confirm that I would like the following table: *Early Bird rate available until Friday 29th January			
GOLD TABLE - SG\$12,000 (SG\$10,800*) Includes 11 guests + 1 guest speaker			
SILVER TABLE - SG\$5,000 (SG\$4,500*) Includes 12 guests			
STANDARD TABLE - SG\$3,600 (SG\$3,240*) Includes 12 guests			
INDIVIDUAL SEAT - SG\$300 (SG\$270*)			
EX-SERVICEMEN/WOMEN (for individual seat) - SG\$240			
Details for Bank Transfer Account Name: FUNRAISING EVENTS SINGAPORE PTE LTD Bank Name: DBS Bank Ltd Bank number:7171 Branch Code: 003 Account number: 003 925 4296	Payment by Visa/Master Credit Card Should you wish to pay by credit card, please call Scarlett at FR Events on +852 3460 2942		
Tel: +852 2973 0372 Email: sales@ironmongerever	nts.com		

Terms and Conditions

Payment Terms

All payments are due in full at the time of booking. IronMonger Events reserves the right to cancel bookings, with the loss of deposit or cancellation fees charged, as detailed below, where the payment terms are not met. All invoices unpaid after their respective due date for payment shall carry interest on the amounts outstanding from time to time at a rate of 2% above the current base rate of HSBC. Tables will be allocated on a first paid basis.

Cancellations

- The client may only terminate an order by notice in writing to IronMonger Events Limited. IronMonger Events shall be entitled to charge:
- The total value of the package ordered, verbally or in writing, if the cancellation is received less than 4 working weeks prior to the commencement of the event.
 50% of the total value of the package ordered if the cancellation is received more than 4 but less than 12 weeks before.
 The loss of the deposit or a 10% cancellation fee, whichever is the greater amount for any cancellation to a confirmed booking received more than 12 weeks prior to an event.
- **Confirmation of Booking**

A receipted invoice will be issued with the booking confirmation. All tickets or admission badge labels will be sent 2 weeks prior to the event.

Abandonment

In the event of the Event being cancelled less than 24 hours prior to the start, no refunds will be made.

Revisions

Whilst every effort will be made to present the Event as advertised, the management reserves the right to alter where necessary the details whilst maintaining the value. * Full payment required by Friday 29th January to receive Early Bird rate.

Sponsors:

BRITISH AIRWAYS



Event Organiser: ironmonger